

	<p><b>Greenbank Pre School</b> Edinburgh Greenbank Parish Church of Scotland Braidburn Terrace Edinburgh EH10 6ES 0131 447 8068</p> <p><i>SPPA Registration No: 0923</i> <i>Charity No: SCO11325</i></p>
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DATE

Dear \_\_\_\_\_

Early Years Practitioner-Mondays

Thank you for your letter of interest in the staff position of Early Years Practitioner (Mondays) starting in August 2009.

I would like to invite you to a short interview on Thursday \_\_\_\_\_ at \_\_\_\_\_, if possible. I apologise for the short notice but I hope to get this matter settled before the holidays begin.

Yours sincerely

Kate Humphrey

Appendix 4