

# Greenbank Preschool

## RETURN TO WORK FORM

This form should be completed by employees where a sickness absence has occurred and should be signed in the presence of the appropriate senior manager.

**NAME:**

**1<sup>ST</sup> Day of Absence** \_\_\_\_\_ 

D	M	Y
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**Last Day of Absence** \_\_\_\_\_ 

D	M	Y
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The reason for my absence was: (if absence was medical or due to illness please supply name and address of doctor/hospital if attended).


**SIGNED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**COUNTERSIGNED  
(MANAGER):** \_\_\_\_\_

**DATE:** \_\_\_\_\_