

# Greenbank Pre School

## Behaviour Management Policy



### **Greenbank Pre School**

Edinburgh Greenbank Parish Church of Scotland  
Braidburn Terrace  
Edinburgh EH10 6ES

*SPPA Registration No: 0923*  
*Charity No SCO11325*

## Behaviour Management Policy

For any group to function effectively there must be an agreed framework of community rules which is the basis for discipline and acceptable behaviour within the group. The group recognises it has a duty to safeguard the well being of users and that the rules should contribute to providing a safe stimulating environment in which children's potential for learning and development is at its best. The purpose of the rules is to enable all children to flourish. By promoting good behaviour, valuing co-operation and a caring attitude the group aims to help children develop a sense of responsibility and well being for themselves and others.

The group aims to treat everyone as an individual whilst encouraging self awareness and an appreciation of how an individual's actions affect others.

With this in mind the group will:

- establish Golden rules which set out the codes of conduct and behaviour expected in the group
- endeavour to include the children, as well as parents and carers, in drawing up ground rules
- inform parents, carers and children of the rules and will check that they are understood and accepted
- provide explanations for why a particular rule should be respected
- encourage all adults to provide positive role models by showing consideration, good manners and respect to and for others, including the children
- praise and encourage acceptable behaviour
- provide opportunities for freedom, self expression and exploration without threatening the enjoyment of others
- help children develop a good self image and acquire self discipline understand age/stage appropriate behaviour
- be able to differentiate between deliberate and accidental occurrences
- use appropriate language and establish eye contact when talking to the children
- deal sensitively with anyone who breaches the codes
- offer fair and consistent treatment for breaches of codes
- work with parents and carers to promote acceptable behaviour □ review rules periodically to ensure they are still appropriate.

The group recognises that sometimes, despite all the best efforts of staff and helpers, children will transgress and some form of discipline or sanction has to be applied. In such circumstances disapproval of the action is registered immediately. Disapproval may take the form of:

- a firm warning up to 3 times then
- removing a child from the scene for a short period of time. ( 1 minute egg timer to be used)

When a child bites another child and breaks the skin, the child will be removed from the situation and parents of both children will be contacted. The child that has bitten will be

taken home. This zero tolerance policy is due to the health implications of inflicting such a bite. In situations where a child bites but does not draw blood, parents of both children will be informed at the end of the session. After any instance of biting an incident report will be completed.

Once the incident has been dealt with, adults will build bridges to enable the child or children to reintegrate positively with the group and the people involved.

Children will NEVER be smacked, shaken, humiliated, ridiculed, isolated, threatened or made to feel unwanted or undervalued by any adult whilst in the care of the group.

When a child's behaviour is giving rise to concern the group will make every effort to understand why a child is acting that way and will consult with the parents or carers to identify ways in which the child can be supported. Confidentiality will be respected.

*When supporting children with an ASD diagnosis, particular attention is required to fully recognise triggers to anti-social behaviour. Removing the triggers will support such children in their coping strategies and ability to communicate their needs. Visual symbols and plenty affirmation are used to promote positive behaviour patterns and better communication.*

***Greenbank Pre School gratefully acknowledges the assistance of the Scottish Pre School Play Association in the development of this Policy***

**All staff and committee members will have a working knowledge of this policy.**

**Date approved: 2 October 2018**

**Name Joan Ritchie**